



Office of the Dean Students Welfare  
National Institute Of Technology Srinagar  
Hazratbal Kashmir-190006 (J&K)


No: NIT/DSW/2022/140.

Dated: 21-03-2022

## Circular

In view of numerous phones calls received by the undersigned during weekends and other holidays, regarding seeking permission to go outside the campus for one reason or the other, students are strongly advised not to venture outside the campus without proper permission. Students who wish to go outside the campus from hereon need to get the **attached Consent Letter** signed by their parents as the Institute will bear no liability for events happening outside its premises. All the communications for outside visits, picnics and tours should be routed through email only (**managerhostel0@gmail.com**) and for official trips, an endorsement from the HOD of the respective departments is must. **For official trips**, consent of 03 permanent faculty members accompanying the students (02 Male and 01 female) is a must. Such requests should reach to the office of undersigned via above email two days prior, so that **authenticity of the consent letter** is established, otherwise the request will not be entertained.

Students failing to abide by the guidelines shall face disciplinary action under rules.

  
21/03/2022  
Dean Students Welfare

### Copy to:

1. Chairman, CSE with a request to kindly upload the notice on the Institute website for information of the students.
2. All HOD's for information.
3. P.A to Director for information of the Director please.
4. P.S to Registrar for information of the Registrar please.
5. Hostel notice boards.

**Consent Letter by Parent**

I \_\_\_\_\_ father/mother of \_\_\_\_\_

Enrolment No: \_\_\_\_\_ request the Institute authority to allow my  
ward to go out of the campus for \_\_\_\_\_.

I am fully aware of the consequences and I am fully responsible for any happenings  
outside the campus on the said date and time.

**Sig. of Parent**