



**Office of the Dean Students Welfare  
National Institute of Technology Srinagar  
Hazratbal, Kashmir-190006, J&K**

**All Deans/ HoDs/ HoCs/Officers/Officials  
Faculty/Centers**

The Institute is conducting an online orientation programme for the students admitted into the B. Tech. programme in the academic year-2020 in the committee room of the institute. An overview of the activities which shall be covered is as under:

A. Welcome-Address by the Coordinator 1<sup>st</sup> & 2<sup>nd</sup> Semester, followed by addresses by the following:

- Dean Students Welfare
- Dean Academic Affairs
- Honourable Director
- Associate Dean Examinations
- Librarian
- Medical Officer
- Coordinator, IIEDC
- Superintendent, Central Workshop
- In-charge, Scholarship
- Chairperson, Computer Services Centre
- Officer In-charge, Training & Placement
- Officer, Student Activity & Sports Centre
- Warden, Girls Hostel
- Chairman, Mess

B. Introduction by all Heads of the Engineering, Basic Sciences, and Humanities Departments (Total No. of Depts. = 12) in the following order:

- Head, Civil Engineering
- Head, Electrical Engineering
- Head, Mechanical Engineering
- Head, Chemical Engineering
- Head, Metallurgical & Materials Engineering
- Head, Electronics & Communications Engineering
- Head, Information Technology
- Head, Computer Sciences Engineering
- Head, Physics
- Head, Chemistry
- Head, Mathematics

- Head, Humanities, Social Sciences & Management
- C. Display of video recordings of the Departments, Centres, and facilities available on campus.
- D. Question & Answer Session
- Chairperson, Computer Services Centre are requested to facilitate the live coverage of the orientation programme ensuring that all technical aspects and infrastructure required for the event are in place.
  - All concerned HoDs/Officers/Officials/Faculty are requested to prepare brief content providing relevant information of their respective Departments/Centres/Services such that the students could be addressed and familiarized. Each HoDs/Officers/Officials/Faculty would be given a time slot of about 30 minutes to address the students during the orientation programme.
  - Along with the video display of our beautiful campus, a glimpse of some scenic locations of the city will be given to the students. Coordinator, First and Second Semester shall be responsible for this aspect.
  - Before 7<sup>th</sup> December 2020 there shall be a rehearsal of the Orientation Programme.
  - Appropriate hygiene and social distancing measures shall be followed at the proposed venue because of the prevailing Covid-19 situation. The competent authority is requested to kindly facilitate the same.

**A detailed outline of the Programme is attached at Annexure -I**

**Sd**  
**Dean Students Welfare**

### Schedule of the Orientation Programme

<b>Day 1: 08/12/2020 (Tuesday)</b>									
11:00-11:30 AM	11:30-11:40 AM	11:40-12:05 PM	12:05-12:35 PM	12:35-01:00 PM	Lunch Break (1:00-2:30 PM)	2:30-3:00 PM	3:00-3:30 PM	3:30-4:00 PM	4:00-4:30 PM
Welcome Address by the Coordinator 1 <sup>st</sup> & 2 <sup>nd</sup> Semester	Short Virtual Tour (10 minutes)	Honourable Director	Prof. Rajat Gupta, ex Director of NIT Srinagar (Chief Guest)	Dean Students Welfare		Dean Academic Affairs	Associate Dean Examination	Librarian	Medical Officer

<b>Day 2: 09/12/2020 (Wednesday)</b>								
11:00-11:30 AM	11:30-12:00 Noon	12:00-12:30 PM	12:30-1:00 PM	Lunch Break (1:00-2:30 PM)	2:30-3:00 PM	3:00-3:30 PM	3:30-4:00 PM	4:00-4:30 PM
Coordinator, IIEDC	Superintendent, Central Workshop	In-charge, Scholarship	Chairperson Computer Services Centre		Officer in-charge, Training & Placement	Officer, Students Activity & Sports Centre	Warden, Girls Hostel	Chairman, Mess

<b>Day 3: 10/12/2020 (Thursday)</b>								
Head, Civil Engineering	Head, Electrical Engineering	Head, Mechanical Engineering	Head, Chemical Engineering		Head, Metallurgical and Materials Engineering	Head, Electronics & Communications Engineering	Head, Information Technology	Head, Computer Sciences Engineering

<b>Day 4: 11/12/2020 (Friday)</b>								
Head, Physics	Head, Chemistry	Head, Mathematics	Head, Humanities, Social Sciences & Management		Video Display of the Departments, Centres, Facilities in the Campus	Question & Answer Session		