Technical Education Quality Improvement Program
TEQIP-III
<u>NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR</u>

Application for attending training Programme /workshop /Seminar /Conferences /FDP / Symposium / Consumables (Students)

(To be submitted to TEQIP Office with recommendation by HOD, Annexure A)

Name of the applicant : _____

B. Tech / M. Tech /PHD : _____

Department : _____

Title of the programme/ Item Name : _____

Organization : _____

Venue and dates : _____

Registration fees : _____

Total : _____

Advance Amount : _____

Travel Details : _____

Mode : AIR/ TRAIN / BUS / TAXI

T.A :_____

D.A :_____

Other : _____

Total amount : _____

In case of consumables the venue and dates / Travel / T.A / Registration fee details are not applicable.

Encl:

- Conference / Workshop Brochure.
- Copy of the paper acceptance communication (if attending a conference).
- Payment Receipt (If paid in Advance).
- Copy of Research papers.
- In case of consumables, quotations to be attached which should be duly forwarded by supervisor / HOD.

Note:

- Registration fee will be credited directly in the organizer account or will be reimbursed to the applicant after providing valid documents verified by HOD and supervisor.
- If the applicant failed to attend the training programme / workshop / seminars / conferences+ / symposiums (In case any advance amount was claimed) the amount will be recovered from the applicant .
- Only registration fee can be claimed as advance amount subjected to approval of TEQIP-III Coordinator.
- A work done report / conference attendance report should be given to the office of TEQIP-III after attending the conference.

Date: _____

Signature of Applicant

Annexure A

Recommendation of Supervisor:

Recommendation of HOD:

TEQIP-III Office:

Recommendation of TEQIP Cell / Nodal Officer (Academics) TEQIP-III:

Recommendation of TEQIP Cell / Nodal Officer (Finance) TEQIP-III:

Coordinator TEQIP-III:

Director:

Register for Orders: